



**Minutes of the Meeting of Credition Town Council held on  
Tuesday, 21<sup>st</sup> January 2020, at 7.00 pm, at The Old Landscore School, Greenway, Credition**

**Present:** Cllrs Mr F Letch, Miss J Harris, Mr J Cairney, Mr J Ross, Mrs L Martin, Mr P Vincent, Mrs L Brookes-Hocking & Mr J Downes

**In Attendance:** Mrs E Anderson, Assistant Clerk  
Member of public

**2001/146 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mr M Szabo & Mrs H Zorlu (Proposed by Cllr Letch)

**2001/147 Declarations of Interest**

Cllrs Letch, Cairney & Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**2001/148 Public Question Time**

There were no questions.

**2001/149 Order of Business**

There were no changes to the order of business.

**2001/150 Chairman's and Clerk's Announcements**

The Chairman announced the following:

- He had attended the launch of the Police and Fire Service merge today at Morrisons. Cllr Letch has invited Liam Lowey, now a Special Constable and Firefighter in Credition, to attend the March Full Council meeting.
- On Saturday, he and Cllr Brookes-Hocking handed out 60 newsletters at the first Farmers Market of 2020.

**2001/151 Town Council Minutes** - To approve and sign the minutes of the Credition Town Council Meeting held on Tuesday, 10<sup>th</sup> December 2019, as a correct record. It was **resolved** to approve and sign the minutes of the Town Council meeting held on Tuesday, 10<sup>th</sup> December 2019 as a correct record. (Proposed by Cllr Brookes-Hocking).

**2001/152 Matters Arising**

There were no matters arising.

**2001/153 To receive, and to ratify the decisions therein, the minutes of the following meetings:**

- **Town Strategy Committee held on 7<sup>th</sup> January 2020**  
It was **resolved** to receive and ratify the minutes of the Town Strategy Committee held on 7<sup>th</sup> January 2020. (Proposed by Cllr Ross)

- **Assets & Amenities Committee held on 14<sup>th</sup> January 2020**

It was **resolved** to receive and ratify the minutes of the Assets & Amenities Committee held on 14<sup>th</sup> January 2020. (Proposed by Cllr Harris)

Copies of the minutes had been issued prior to the meeting.

**2001/154**      **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 11<sup>th</sup> December 2019 to 21<sup>st</sup> January 2020 inclusive and to receive the bank reconciliation.** The schedule of payments and receipts had been issued prior to the meeting. It was **resolved** to approve the payments totalling £29,486.04, receipts totalling £1,063.18, and accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Letch)

**2001/155**      **To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2020-2021.** Copies of the draft budget had been issued at the December meeting. It was **resolved** to agree the Town Council's budgets for the financial year 2020-2021, with a total budgeted expenditure of £275,165 and a total budgeted income of £25,604 excluding precept, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Brookes-Hocking)

**2001/156**      **To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2020-2021.** Copies of the reserve level had been issued at the December meeting. It was **resolved** to:

- Set the Council's general revenue reserve level at £75,000 for the financial year 2020 - 2021
- Agree the Town Council's earmarked reserve levels for the financial year 2020 - 2021, a copy of which is attached to these minutes as Appendix Three, subject to any further spending on specific projects in this financial year.

(Proposed by Cllr Brookes-Hocking)

**2001/157**      **To discuss and agree Crediton Town Council's precept for the financial year 2020-2021.** The precept figures had been issued at the December meeting. Cllr Downes expressed concern that we have a bleak future ahead, with a recent budget meeting at Mid Devon District Council implying that service cuts are imminent. Based on this, Cllr Downes proposed increasing the precept to ensure sufficient funds are available should services be cut.

Members discussed this information as well as the Town Council's intended purchase of the Old Lanscore School building and agreed that additional funding would be required to restore the building if it is purchased.

The Assistant Clerk explained that the precept is set by the budget figures and advised members that the Town Council has a general fund which is available to use when situations arise that the Council has not been able to predict and budget for. She also advised Councillors of the budget and reserves that have been allocated for the Old Lanscore School building.

*R*

It was **resolved** to increase the precept by 5%, to £261,918.47, as members agreed that the funds allocated for the Old Landscore School building may not be sufficient and therefore an increase in the precept would help ensure sufficient funds are available to restore the Old Landscore School building as a public amenity. (Proposed by Cllr Vincent)

**2001/158**      **Correspondence and Matters To Note - To receive Council correspondence and matters to note.** A list of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. DCC - LGPS Fund
2. MDDC - Taxi Licensing Adoption Part 2 of Local Government
3. Town Clerk – Bandstand
4. MOP - Crediton Skatepark
5. MDDC - Scrutiny Committee Agenda
6. MDDC - FC Meeting Agenda
7. MOP - Complaint

Matters to Note

1. DALC – Newsletter
2. CPRE - What next for the countryside
3. DALC - Newsletter #29
4. DALC - Don't forget to recycle over the festive period
5. NHS - Statement from North Devon & RD & E Healthcare NHS Trust
6. King Ramps Ltd - Skatepark Community Events 2020
7. DCC - Flu reminder for parents of young children
8. MDDC - Press Release Fitness Studio refurb 2020
9. MDDC - Town & Parish Newsletter Jan 2020
10. MDDC - Press Release MD Local Plan Review
11. PCC - Community Responders
12. DALC - Have your say on DALC's new governing document
13. Peninsula Pensions - Pensions Line Jan 2020
14. Involve - Big Energy Saving Week
15. DALC - Call for nominations County Committee casual vacancies

It was **resolved** to note the Correspondence and Matters to Note (Proposed by Cllr Letch)

**PART TWO**

**2001/159**      It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

**2001/160**      **To receive recommendations from the Council Affairs Committee regarding any actions the Council should consider following its review of the Conduct of a Town Councillor.**

*Jr*

Cllr Letch advised members that the Council Affairs Committee recommended for the councillor in question to attend a Good Councillor training course as a refresher on the following topics:

- Councillor requirements under GDPR
- How to raise issues within the Council
- How to communicate with the Council and the media

It was **resolved** to support the recommendation from the Council Affairs Committee. (Proposed by Cllr Letch)

**2001/161** To receive recommendations from the Council Affairs Committee regarding the resignation of the Town Clerk and her offer to provide locum support from May 2020. Due to the confidential nature of this item, no further information can be disclosed.

**2001/162** To receive an update from the Council Affairs Committee on the recruitment of a Town Clerk. Cllr Letch also advised members that the Council Affairs Committee approved the following in relation to the recruitment of a Town Clerk:

- Job description
- Person specification
- Advert
- Application form
- The interview process including who will be present, the interview questions and assessments/tests to be completed by each candidate.
- Timescale

Cllr Letch advised members that the Town Clerk was investigating the possibility of bringing in an independent assessor, with clerking/council knowledge, to oversee the selection process. All members agreed this was necessary to ensure complete transparency.

It was **resolved** to approve the decisions of the Council Affairs Committee regarding the recruitment of a Town Clerk. (Proposed by Cllr Letch)

**2001/163** Close  
The meeting closed at 7 48 pm

Signed .....  .....

Dated..... 17/3/20 .....

# Appendix One

9 December 2019 (2019-2020)

## Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
381	20/11/2019		Co-operative current £	card payment	PRS License	PPL PRS Ltd	S	72.08	14.42	86.50
382	22/11/2019		Co-operative current £	bac	Salaries - November	Clare Dalley	E	2,016.28	0.00	2,016.28
383	22/11/2019		Co-operative current £	bac	Salaries - November	Emma Anderson	E	1,514.81	0.00	1,514.81
384	22/11/2019		Co-operative current £	bac	Salaries - November	Mrs Emily Armitage	E	831.64	0.00	831.64
385	22/11/2019		Co-operative current £	bac	Salaries - November	Mrs Lisa Blake	E	723.35	0.00	723.35
386	22/11/2019		Co-operative current £	bac	Salaries - November	Miss Leanne England	E	170.86	0.00	170.86
387	22/11/2019		Co-operative current £	bac	PAYE/National Insurance	HMRC	E	987.69	0.00	987.69
388	22/11/2019		Co-operative current £	bac	Pension Contributions	Peninsula Pensions	E	1,596.95	0.00	1,596.95
389	22/11/2019		Co-operative current £	bac	Mayor's allowance	Mr Frank Leitch	E	480.00	0.00	480.00
390	22/11/2019		Co-operative current £	bac	Councillor Allowances	Mr Frank Leitch	E	64.00	0.00	64.00
391	22/11/2019		Co-operative current £	bac	Councillor Allowances	Mr Michael Szabo	E	80.00	0.00	80.00
392	22/11/2019		Co-operative current £	bac	Councillor Allowances	Mrs Elizabeth Brookes-Hockir	E	80.00	0.00	80.00
393	22/11/2019		Co-operative current £	bac	Councillor Allowances	Mr John Ross	E	64.00	0.00	64.00
394	22/11/2019		Co-operative current £	bac	Councillor Allowances	Mr Andrew Weyer	E	64.00	0.00	64.00
395	22/11/2019		Co-operative current £	bac	Councillor Allowances (PAYE)	HMRC	E	48.00	0.00	48.00
396	22/11/2019		Co-operative current £	bac	Mayor's allowance (PAYE)	HMRC	E	120.00	0.00	120.00
397	25/11/2019		Co-operative current £	bac	Newcombes Meadow Toilets	Everflow Water	E	220.57	0.00	220.57
398	25/11/2019		Co-operative current £	bac	Office Water	Everflow Water	E	10.61	0.00	10.61
432	25/11/2019		Petty Cash	PETTY CASH	Office Supplies - Earphones	Tescos	E	5.00	0.00	5.00
399	26/11/2019		Co-operative current £	card payment	Moor Otter - Hosting and Spor	Dartmoor National Park Auth	S	300.00	60.00	360.00
400	29/11/2019		Co-operative current £	DIRECT DEBIT	Telephone Charges	Concorde	S	77.47	15.49	92.96
375	29/11/2019		Co-operative current £	400839	Barnfield - boundary fence cut	Hooper Services	S	-125.50	-25.10	-150.60
376	29/11/2019		Co-operative current £	400839	Barnfield - boundary fence cut	Hooper Services	S	41.50	8.30	49.80
377	29/11/2019		Co-operative current £	400894	Barnfield - boundary fence cut	Hooper Services	S	-41.50	-8.30	-49.80
378	29/11/2019		Co-operative current £	400894	Barnfield - boundary fence cut	Hooper Services	S	41.50	8.30	49.80
379	29/11/2019		Co-operative current £	400839	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
401	02/12/2019		Co-operative current £	400988	Christmas in Credition - Electric	J D Ward (Electrical Services)	S	3,200.00	640.00	3,840.00
402	03/12/2019		Co-operative current £	400989	Christmas in Credition - firewor	Sonic Fireworks	S	833.33	166.67	1,000.00
403	03/12/2019		Co-operative current £	400990	Christmas in Credition - Insural	Came & Company	E	56.00	0.00	56.00
404	03/12/2019		Co-operative current £	400991	Christmas in Credition - Contac	Contact Radio Communicatio	S	100.00	20.00	120.00
433	06/12/2019		Petty Cash	PETTY CASH	Office Supplies - Various	Coop Supermarket	E	4.89	0.00	4.89
430	09/12/2019		Co-operative current £	DIRECT DEBIT	Office Electricity	Octopus Energy	L	117.84	5.89	123.73
431	10/12/2019		Co-operative current £	401016	Printing Charges	Concorde	S	28.09	5.61	33.70
405	10/12/2019		Co-operative current £	400992	Training Webinar - E Andersor	SLCC Enterprises Ltd	S	60.00	12.00	72.00
406	10/12/2019		Co-operative current £	400993	Remembrance Road Closure	South West Highways Ltd	S	668.37	133.67	802.04
407	10/12/2019		Co-operative current £	400994	Christmas in Credition - champ	Grape & Grain Wine Merchar	E	19.00	0.00	19.00

### Credition Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
408 Stationery	10/12/2019		Co-operative current £	400995	Stationery	Devon Commercial Stationers	S	4.62	0.92	5.54
409 Staff/Councillor Training	10/12/2019		Co-operative current £	400996	DALC AGM - Attendance Fee	DALC	E	50.00	0.00	50.00
410 Staff/Councillor Training	10/12/2019		Co-operative current £	400997	CILCA Training Course	DALC	S	200.00	40.00	240.00
411 Stationery	10/12/2019		Co-operative current £	400998	Stationery	Devon Commercial Stationers	S	44.14	8.83	52.97
412 Christmas in Cred - Repeat C	10/12/2019		Co-operative current £	400999	Town Square Christmas Tree	Dowrich Farms Limited	S	133.33	26.67	160.00
413 Christmas in Cred - Commun	10/12/2019		Co-operative current £	401000	Christmas in Crediton - Trade '	Mid Devon District Council	E	220.00	0.00	220.00
414 Grass Verge Cutting	10/12/2019		Co-operative current £	401001	Grass Verge Cutting	Glendale	S	756.00	151.20	907.20
415 Various/Other	10/12/2019		Co-operative current £	401002	Floral Credition - Bark	Edwin Tucker & Sons Ltd	S	11.25	2.25	13.50
416 IT Equipment/Support	10/12/2019		Co-operative current £	401003	OLS - Photocopier & Installatic	Concorde	S	494.85	98.97	593.82
417 Councillor/Clerk Expenses	10/12/2019		Co-operative current £	401004	Councillor Expenses	Mr Frank Leitch	E	10.98	0.00	10.98
418 FP 29 - handrail project	10/12/2019		Co-operative current £	401005	P3 - FP29 Handrail	Ayre Contractors & Plant	S	3,710.00	742.00	4,452.00
419 IT Equipment/Support	10/12/2019		Co-operative current £	401006	IT Support	Project Cosmic	S	30.00	6.00	36.00
420 Bus Shelter Cleaning	10/12/2019		Co-operative current £	401007	Bus Shelter Cleaning	CCS (SW) Ltd	S	215.00	43.00	258.00
421 Grants to other Groups/Orga	10/12/2019		Co-operative current £	401008	Grant Funding	Mid Devon District Explorer	S	300.00	0.00	300.00
422 Other	10/12/2019		Co-operative current £	401009	OLS - Pest Control	Nick Cann Pest Control Ltd	S	80.00	16.00	96.00
423 Christmas in Cred - Commun	10/12/2019		Co-operative current £	401010	Christmas in Credition - Exmou	Ian Stuart (Exmouth Land Tr	E	900.00	0.00	900.00
424 Stationery	10/12/2019		Co-operative current £	401011	Stationery	Devon Commercial Stationers	S	10.35	2.07	12.42
425 Audit Fees	10/12/2019		Co-operative current £	401012	Internal Audit Fees	Auditing Solutions Ltd	S	335.00	67.00	402.00
426 Stationery	10/12/2019		Co-operative current £	401013	Stationery	Devon Commercial Stationers	S	51.30	10.26	61.56
427 Old Landscore School Water	10/12/2019		Co-operative current £	401014	Old Landscore School - Water	South West Water	S	70.38	14.08	84.46
428 Old Landscore School Water	10/12/2019		Co-operative current £	401014	Old Landscore School - Water	South West Water	S	194.44	14.08	208.52
429 Christmas in Cred - Repeat C	10/12/2019		Co-operative current £	401015	Christmas in Cred - Put up tret	Rotary Club of Credition Bonill	E	1,000.00	0.00	1,000.00
<b>Total</b>								<b>23,436.47</b>	<b>2,317.08</b>	<b>25,753.55</b>

### Crediton Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
281	19/11/2019		Co-operative current £	cash	Exhibition Road - Allotment Re	Ms V Perry	E	9.20	0.00	9.20
282	19/11/2019		Co-operative current £	cash	Boniface Allot Ass - Membersh	Ms V Perry	E	1.16	0.00	1.16
283	19/11/2019		Co-operative current £	cash	Barnfield Allotment Rent	Mr T Stone	E	49.68	0.00	49.68
284	19/11/2019		Co-operative current £	cash	Boniface Allot Ass - Membersh	Mr T Stone	E	6.26	0.00	6.26
285	19/11/2019		Co-operative current £	cash	Exhibition Road - Allotment Re	Miss S Westcott	E	38.41	0.00	38.41
286	19/11/2019		Co-operative current £	cash	Boniface Allot Ass - Membersh	Miss S Westcott	E	4.84	0.00	4.84
289	19/11/2019		Co-operative current £	BACS	Christmas lights donation	Crediton Community Booksh	E	50.00	0.00	50.00
303	20/11/2019		Co-operative current £	bacs	Exhibition Road - Allotment Re	Mr & Mrs Brook	E	16.00	0.00	16.00
304	20/11/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Mr & Mrs Brook	E	2.00	0.00	2.00
287	20/11/2019		Co-operative current £	cheque	Christmas lights donation	Cairney's Bistro	E	50.00	0.00	50.00
288	20/11/2019		Co-operative current £	cheque	Christmas lights donation	Adams Home Hardware	E	50.00	0.00	50.00
295	20/11/2019		Co-operative current £	cash	Exhibition Road - Allotment Re	Ms L Osborne	E	15.18	0.00	15.18
296	20/11/2019		Co-operative current £	cash	Boniface Allot Ass - Membersh	Ms L Osborne	E	1.91	0.00	1.91
297	21/11/2019		Co-operative current £	bacs	Barnfield Allotment Rent	Ms M Lawrence	E	24.15	0.00	24.15
298	21/11/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Ms M Lawrence	E	3.05	0.00	3.05
290	21/11/2019		Co-operative current £	BACS	Christmas lights donation	Meeples Corner	E	50.00	0.00	50.00
291	21/11/2019		Co-operative current £	BACS	Christmas Stall fee	Mrs Marion Pyne	E	50.00	0.00	50.00
293	21/11/2019		Co-operative current £	cash	Exhibition Road - Allotment Re	Mrs A Heale	E	21.62	0.00	21.62
294	21/11/2019		Co-operative current £	cash	Boniface Allot Ass - Membersh	Mrs A Heale	E	2.73	0.00	2.73
299	22/11/2019		Co-operative current £	bacs	Exhibition Road - Allotment Re	Mr P Scarbrough	E	25.76	0.00	25.76
300	22/11/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Mr P Scarbrough	E	3.25	0.00	3.25
301	27/11/2019		Co-operative current £	bacs	Exhibition Road - Allotment Re	Miss Zoe Spearman	E	19.55	0.00	19.55
302	27/11/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Miss Zoe Spearman	E	2.46	0.00	2.46
292	29/11/2019		Co-operative current £	cheque	Christmas lights donation	Evans Newsagents	E	50.00	0.00	50.00
319	30/11/2019		Cambridge & Counties	DIRECT DEBIT	Bank Interest	Cambridge & Counties Bank	E	122.40	0.00	122.40
312	02/12/2019		Co-operative current £	bacs	Stoney Park - Rent	Anthony Rodd	E	350.00	0.00	350.00
306	02/12/2019		Co-operative current £	bacs	Barnfield Allotment Rent	Ms A Casey	E	28.75	0.00	28.75
307	02/12/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Ms A Casey	E	3.63	0.00	3.63
308	03/12/2019		Co-operative current £	bacs	Barnfield Allotment Rent	Ms Z Steane	E	21.62	0.00	21.62
309	03/12/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Ms Z Steane	E	2.73	0.00	2.73
310	04/12/2019		Co-operative current £	bacs	Exhibition Road - Allotment Re	Mr D Larkman	E	11.96	0.00	11.96
311	04/12/2019		Co-operative current £	bacs	Boniface Allot Ass - Membersh	Mr D Larkman	E	1.51	0.00	1.51
313	04/12/2019		Co-operative current £	bacs	Christmas lights donation	Kirton Games (R Angell)	E	50.00	0.00	50.00
<b>Total</b>								<b>1,139.81</b>	<b>0.00</b>	<b>1,139.81</b>

## Crediton Town Council

Prepared by: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

	<b>Bank Reconciliation at 10/12/2019</b>		
	Cash in Hand 01/04/2019		329,149.00
	<b>ADD</b> Receipts 01/04/2019 - 10/12/2019		275,026.94
			604,175.94
	<b>SUBTRACT</b> Payments 01/04/2019 - 10/12/2019		190,821.84
<b>A</b>	<b>Cash in Hand 10/12/2019</b> (per Cash Book)		<b>413,354.10</b>
	Cash in hand per Bank Statements		
	Cash 31/03/2019	0.00	
	United Trust Bank a/c 10026692 31/10/2019	85,846.48	
	Hampshire Trust Bank a/c 1025442 31/03/2019	47,000.00	
	Nationwide a/c 90097276 31/03/2019	60,817.20	
	Co-operative current a/c 65809217 09/12/2019	145,842.92	
	Cambridge & Counties 09/12/2019	85,624.56	
	Petty Cash 09/12/2019	42.78	
			<b>425,173.94</b>
	Less unrepresented cheques		12,738.21
			412,435.73
	Plus unrepresented receipts		918.37
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>413,354.10</b>
	<b>A = B Checks out OK</b>		







Welcome MISS. EJ LUCAS , CREDITON TOWN COUNCIL

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- Account Nickname

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Transactions

Account:

Sort By  Name  Account

Date Range From  To

Select	Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
<input checked="" type="radio"/>	05/12/2019	Cheque	0010662946870000	400989		1,000.00	206088	145,755.05
<input type="radio"/>	06/12/2019	Cheque	0010715676870000	400990		56.00	308012	145,699.05
<input type="radio"/>	06/12/2019	National Giro Credit		PO CREDIT	267.60			145,966.65
<input type="radio"/>	09/12/2019	Direct Debit	A-25F03EB7-001	OCTOPUS ENERGY		123.73	505645	145,842.92

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 Email info@utbank.co.uk One Ropemaker Street  
 Website www.utbank.co.uk London EC2Y 9AW

Ms C Dalley  
 Crediton Town Council  
 8A North Street  
 Crediton  
 Devon  
 EX17 2BT

Statement/Page 2/1  
 Sort Code 30-01-51  
 Account Number 10026692  
 Pounds Sterling  
 Business 100d - Notice Account



Statement of Account For  
 Crediton Town Council

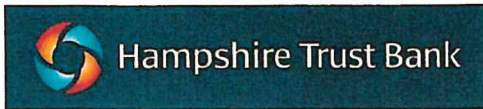
Date	Details	Debit	Credit	Balance
01Nov2018	Balance Brought Forward			84,577.81
31oct2019	Credit Interest		1,268.67	85,846.48

Interest rates through statement period  
 01Nov2018 - 31oct2019 1.500000%

31oct2019 Balance Carried Forward 85,846.48

This deposit is eligible under the Financial Services Compensation Scheme (FSCS).

For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk)



Savings  
PO Box 74003  
London  
EC2P 2QR

t: 020 7862 6222  
e: savings@htb.co.uk  
w: htb.co.uk

Our Ref: 10254426\X201\TREY  
Date: 31st March 2019

Crediton Town Council  
Mrs C Dalley  
8A North Street  
Market Street  
Crediton  
Devon  
EX17 2BT

### Statement of Account

**Account name:** Crediton Town Council  
**Account number:** 10254426  
**Sort code:** 23-62-47  
**Product:** 90 Day Business Notice Account Issue 3 (0.90%)  
**FSCS Eligibility:** Eligible  
**Sheet Number:** T 1

Date	Description	Paid out £	Paid in £	Balance £
20/04/2018	Brought forward			0.00
	Cheque		27,000.00	27,000.00 Cr
02/05/2018	Electronic Payment		20,000.00	47,000.00 Cr

Interest rate summary during statement period

*S J Pollard for Auditing Solutions Ltd*

From	To	Interest Rate
20th April 2018	23rd April 2018	0.00 %
24th April 2018	31st March 2019	0.90 %

*R*

# Nationwide Building Society



Private & Confidential  
 Attn of Clare Louise Dalley  
 Crediton Town Council  
 8a North Street  
 Crediton  
 EX17 2BT

**Summary for 19 Nov 2018 - 31 Mar 2019**

Start Balance	60,401.36
Total In	415.84
Total Out	0.00
End Balance	60,817.20

*Client Name* Crediton Town Council  
*Account Type* Business Instant Saver Issue 5 - Annual

*Account Number* 90097276  
*Statement Number* 10  
*Currency* Sterling  
*Interest Rate as at 31 Mar 2019* 0.65%

	Description	Details	Payments	Receipts	Balance
19 Nov 2018	Start Balance				60,401.36
31 Mar 2019	Interest Credited	For the period 01 Apr 2018 to 31 Mar 2019		415.84	60,817.20
31 Mar 2019	End Balance				60,817.20

*Handwritten signature*  
 2019119

S J Pollard Building Solutions Ltd

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Please find enclosed a copy of the FSCS Information Sheet and Exclusion List which provides information about the Financial Services Compensation Scheme and the protection that it provides.

Crediton Town Council

Interest paid during the period 1 April 2018 to 31 March 2019

Account Number 90097276

£ 415.84

If you have a 95 Day Saver or Instant Saver account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type.

You can find out how to make a payment on the back of this statement.



*Handwritten mark*

Our Ref: 15006951\X201\SU  
 Date: 5th December 2019  
 DDI: 0344 225 3939  
 Fax: 0116 254 4637  
 Email: savings@ccbanc.co.uk

**Strictly Private & Confidential**  
 Crediton Town Council  
 Mr F W Letch  
 8A North Street  
 Crediton  
 Devon  
 EX17 2BT

### Statement of Account

**Account name:** Crediton Town Council  
**Account number:** 15006951  
**Sort code:** 60-95-86  
**Product Description:** 120 Day Notice Business Savings Account Issue 1 Monthly 1.74%  
**FSCS Eligibility:** Eligible  
**Sheet Number:** T 1  
**Statement Period:** 01/06/2019 to 05/12/2019

Date	Description	Debits £	Credits £	Balance £
01/06/2019	Brought forward			85,743.32 Cr
30/06/2019	Interest credited gross 15006951		122.62	85,865.94 Cr
31/07/2019	Interest credited gross 15006951		126.90	85,992.84 Cr
31/08/2019	Interest credited gross 15006951		127.08	86,119.92 Cr
30/09/2019	Interest credited gross 15006951		123.16	86,243.08 Cr
31/10/2019	Interest credited gross 15006951		127.45	86,370.53 Cr
04/11/2019	Faster payment - CREDITON TOWN COUN - CCB Withdrawal	868.37		85,502.16 Cr
30/11/2019	Interest credited gross 15006951		122.40	85,624.56 Cr

#### Interest Rate Summary During Statement Period

From	To	Interest Rate
1st June 2019	4th December 2019	1.74 %

122.27.

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Cambridge & Counties Bank Limited  
 Charnwood Court  
 5B New Walk  
 Leicester LE1 6TE

Tel: 0344 225 3939  
 Fax: 0116 254 4637  
 Email: info@ccbanc.co.uk  
 Web: ccbanc.co.uk



## Appendix Two

### Crediton Town Council Budget for 2020/2021

approved on 21st January 2020

	Budget 2019-2020	Anticipated 2019-2020	Budget 2020-2021
<b><u>General Council Budget</u></b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b><u>EXPENDITURE</u></b>			
Salaries & IR	92,626	90,737	99,627
Administration	9,786	8,389	10,340
Council & Councillors	13,318	10,363	14,000
Property & Parks	49,901	38,228	58,398
Amenities	28,900	20,018	24,700
Insurance	2,100	2,218	2,500
Election Costs	2,500	1,277	0
Parish Paths (P3)	500	0	1,000
TC Grants	25,000	25,000	25,000
Localism Projects	17,758	17,758	18,100
<b>Sub Total</b>	<b>242,390</b>	<b>213,987</b>	<b>253,665</b>
<b><u>EAR MARKED RESERVES BUDGET</u></b>			
New CCTV	0	0	6,000
Christmas Lights Renewals/Repairs	0	0	2,500
Street Furniture & Small Works	1,000	1,000	1,000
Premises	2,000	2,000	2,000
New Council Office Building Fund	20,000	20,000	10,000
IT Equipment/Support	1,000	1,000	0
Economic Development	2,000	2,000	0
<b>Sub Total</b>	<b>26,000</b>	<b>26,000</b>	<b>21,500</b>
<b>TOTAL EXPENDITURE</b>	<b>268,390</b>	<b>239,987</b>	<b>275,165</b>
<b><u>INCOME</u></b>			
Salaries	4,886	0	0
Administration	2,000	3,480	2,500
Council & Councillors	0	65	0
Property & Parks	4,300	4,427	4,528
Insurance	0	0	0
Parish Paths (P3)	0	0	0
Amenities	3,200	3,243	3,200
VAT Repayments	15,000	15,000	15,000
Localism Projects	376	376	376
<b>Sub Total</b>	<b>29,762</b>	<b>26,591</b>	<b>25,604</b>
<b>Precept</b>	<b>238,378</b>	<b>238,378</b>	<b>261,918</b>
<b>TOTAL INCOME</b>	<b>268,140</b>	<b>264,969</b>	<b>287,522</b>
<b>DIFFERENCE</b>	<b>-249</b>	<b>24,982</b>	<b>12,357</b>

10/02/2020

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## Appendix Three

### Anticipated Earmarked Reserves as at 1st April 2020

£190	DCC Feasibility study money
£4,851	Elections
£130	Wildlife Area (Peoples Park)
£247	Crediton Town Plates
£3,000	Street Furniture & Small Works
£10,210	Economic Development
£233	P3 Parish Paths
£2,344	Floral Crediton
£500	Town Clock
£960	Upper Deck
£4,200	Premises
£2,000	CCTV
£280	Boniface Statue
£2,894	War Memorial (General)
£173	Band Stand
£1,000	Mayors Chain
£1,387	Allotments
£545	Defibrillator Project
£7,250	Neighbourhood Planning
£1,085	Christmas Lights Renewals/Repairs
£25,000	Localism Projects
£9	Incredible Edible Town Square Garden
£4,711	General Legal & Professional Fees
£60,000	Council Office Building Fund
£878	Allotment Access Project
£0	DAAT Lighting Column
£3,000	IT Equipment/Support
£15,000	Staffing
£6,732	Newcombes Meadow Com Group Money
£3,801	Tree works
£260	Traffic & Urban Realm FS
£60	Diversity Festival
£6,000	P3 parish paths Tinpot handrail
£350	FP2 - Tinpot Lane
£300	FP19 - Repairs
£5,000	Old Landscore School Feasibility Study
£4,419	Christmas in Cred 2018/19 carry forward
£5,000	Grants
£5,000	Benches
£357	Civilian Flag Bearer
£165	Salt Spreader
£1,000	St Boniface/Devonshire Day
£1,500	Automatic Door Locking System (Toilets)

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<b>£192,020.88</b>	<b>Total Earmarked Reserves approx</b>
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